



Acta Médica Grupo Angeles Journal is the official publication of the Angeles Health System Hospital. It is open to the medical profession of the Angeles Group and the general medical staff to disseminate their work and up-to-date information on relevant aspects of medicine.

Acta Médica Grupo Angeles is published bimonthly and receives articles in different categories. The articles will be reviewed by an Editorial Committee to determine their quality and acceptance. Articles must conform to the characteristics indicated for each section. The length of the articles refers only to the body of the work; it does not include abstracts or references.

Acta Médica publishes articles in the following categories and sections.

- Editorials
- Original articles
- Review articles
- Clinical cases
- Brief reports
- Images in medicine
- Video images
- Current therapeutics
- Medical practice
- Essays and opinions
- Medical ethics and professionalism
- Letters to the editor
- Special articles

Editorials

This section is dedicated to analyzing and reflecting on various current health problems, achievements in biomedical research, and policies of the Angeles Group or any of its hospitals. Editorials will be a maximum of 750 words (3.5 pages), including references, and without images.

Original articles

They should have a maximum length of 2,500 words, five figures or tables, and more than 10 bibliographic references. Its content will refer to original clinical research, preferably conducted at the hospitals of the Angeles Group, although it may be accepted from other public or university hospitals.

The original article must be composed of:

Abstract in Spanish: on a separate page and with a maximum of 200 words, indicating the purpose of the work, the basic procedures (sample selection, analytical and observation methods); main findings (specific data, if possible, their statistical significance), as well as the relevant conclusions and the originality of the research.

Abstract in English: this will also be written on a separate page with a maximum of 200 words and the same characteristics as the abstract in Spanish.

It must include between three and five keywords (Spanish and English), which must be at the end of the abstract.

Introduction: this should include the background, the statement of the problem, and the objective of the study, written in a free and continuous manner duly supported by the bibliography.

Material and methods: the characteristics of the sample, the methods used, and the pertinent references must be indicated so that reading this chapter will allow other researchers to conduct similar studies. The statistical methods used must be indicated with the corresponding references.

Results: these will include the study's important findings, comparing

Instructions for Authors

them with the strictly necessary figures or graphs that expand on the information presented in the text.

Discussion: the results will be compared with those reported in the literature and with the objectives and hypotheses stated in the work. Tables: these should be double-spaced, numbered consecutively in the order in which they are cited in the text, with titles, meanings of abbreviations, or explanatory notes at the bottom of the table.

Figures or graphs: these should be professionally printed and submitted electronically in JPG or PPT format. Only a maximum of five figures or tables will be accepted per article. The authors must assume the cost of publishing color illustrations, which the printer will quote. Figure captions should appear on a separate sheet of paper with Arabic numerals, explaining any symbols, staining methods, and/or the scale at which they were taken when required.

Review articles

These should cover current and relevant topics in medicine. Sections and subtitles according to the author's criteria. They should begin with a summary in English and Spanish with the same characteristics as the original articles. Illustrations may not exceed six and must include more than 15 references. The maximum length is 2,500 words.

Clinical cases

This section should include a summary in English and Spanish of no more than 100 words. The introduction should be short, including the most outstanding details of the condition, highlighting the particular characteristic of the case that makes it unique and warrants publication. The case description should be brief, including the most representative elements. The discussion should be limited to framing the case within the context of the condition in question. It should contain no more than five bibliographic references, no more than three illustrations, and 500 words.

Brief reports

This section may publish findings that merit dissemination but do not require publication. Its content should not contain more than 500 words, with five references and maximum two images, as well as a 100-word abstract.

Images in Medicine

This section should contain a 100-word abstract. This section doesn't have as an objective to report cases, but instead, showing quality images representative of diseases or general interest situations. Illustrations may not exceed four diagnostic imaging pictures, photomicrographs, endoscopies and visually documented clinical changes that serve to illustrate some distinctive characteristic of the disease. These illustrations should go with a paragraph with a maximum length of 200 words, where it is explained the image importance, no more than four authors and without references. For the publication of colored illustrations, authors must assume the cost of these, which will be quoted by the printer.

Video images

Illustrative cases that, through moving images that exemplify a very characteristic or unusual abnormality will appear in the electronic version

exclusively. Videos of clinical procedure or a clinical maneuver of general interest will be published. The video should be perfectly visible, with a maximum length of two minutes, preferably with H264 Codec format. It must contain a brief written commentary with a maximum length of 200 words about the importance of the disease and the procedure or clinical maneuver. With a maximum of three authors and no references, as well as a 70-word abstract.

Therapy and Medical Practice

It shall inform about the therapeutic advances and diagnostic methods or transcendent clinical strategies recently published and its application in our medical field. It should have a maximum length of 1,000 words and it shouldn't have more than two images and 10 references. It shall count with a 100-word abstract.

Essays and Opinions

This is an open forum for general articles, where they can express their particular opinions about medical topics of varied interest. Sometimes, and according to the essay's content, the section title can be replaced for the "History and philosophy", "Bioethics" or others. The space limit granted for this section must not exceed 2,000 words and will have to follow the indications indicated for other manuscripts regarding citation and type of bibliography. The sections included are left to the author's discretion. It must include a 200-word abstract in English.

Medical ethic and Professionalism

It is a short section of no more than 1,000 words, which will address topics related to the ethics of medical practice. It must be written in accordance with the general guidelines for all articles in this publication. It will include a 100-word abstract.

Letters to the editor

They'll be directed to the Acta Médica editor and should be written in letter format, must have a 70-word abstract, maximum five references and no longer than 700 words.

Special articles

These will be manuscripts that contain medical information that needs to be disseminated and doesn't correspond to any of the sections. These must contain a 200-word abstract.

POLICIES

For more information, please consult the corresponding tab.

REFERENCES

These will be presented according to the Vancouver Reunion (International Committee of Medical Journal Editors) indications. Uniform requirements

for preparing manuscripts provided for publication in biomedical journals (available in:

https://www.nlm.nih.gov/bsd/uniform_requirements.html and www.wame.org/urmspan.htm They should be indicated with Arabic numerals in consecutive order and in the order they first appear in the text. In the case of references with multiple authors, only the first six should be listed, followed by "y cols." if they're national authors or "et al." if they're foreign authors.

The references of articles published in periodic journal should appear like in the next example:

- Walker KF, Bugg GJ, MacPherson M, McCormick C, Grace N, Grace N, et al. Randomized trial of labor induction in women 35 years of age or older. *N Engl J Med.* 2016; 374: 813-822.

References to chapters in books will appear like this:

- Pasternak RC, Braunwald E. Acute myocardial infarction. IN: Is-selbacher KJ, Braunwald E, Wilson JD, Martin JB, Cauci AS, Kasper DL. Editors. *Harrison's principles of internal medicine.* 12th (Eds), New York, EUA: McGraw-Hill, Inc.; 1994. 1066-1977.

The conflict of interests should be declared according to the previously mentioned in the Ethical Politics section of Acta Médica Grupo Angeles.

PRESENTATION AND SUBMISSION OF THE MANUSCRIPT

The platform will ask for the title of the work, the authors' full names, their institutional affiliation, the corresponding author with their E-mail, the Keywords and a Short title, of no more than 40 characters. It should include abstract and a summary in Spanish, and subsequently, the rest of the text and references, figure captions and the figures, following the instructions indicated for each type of article. The figures should be sent in the following formats: jpg or ppt. All the works should be sent along with a letter signed by all the authors, where it is stated that the submitted work has not been previously published, that doesn't exist any conflict of interest, and that, if the copyright is published, it'll belong to Acta Médica. therefore, any partial or total reproduction must be authorized by this journal. All the manuscripts must be sent through the electronic platform available at the link:

<https://revision.medicgraphic.com/RevisionActMed>

attaching the copyright assignment letter in the "Attach file" tab; In case of multiple authors, the main author must send a letter that says: "As the responsible author, I certify that I have obtained from each of the following authors: _____, authorization for the transfer of publication rights corresponding to the manuscript "_____".

If it is their first submission on the platform, they must register as an author and follow the steps to submit their manuscript.

To be accepted for publication, all manuscripts will be subject to the peer review process as mentioned in the "Manuscript Review Policies" section, which can be consulted in the electronic version of the journal: <https://www.medicgraphic.com/pdfs/actmed/am-politicas/AM25-1-Revision.pdf>