

Cirujano General is the official journal of the *Asociación Mexicana de Cirugía General, A.C.* (Mexican Association of General Surgery). The journal publishes original articles, clinical case reports, review topics, history, philosophy of medicine and bioethics, case studies, invited editorials, letters to the editor and miscellaneous news. To be accepted for publication, all articles are analyzed by at least two reviewers and finally ratified by the Editorial Committee.

Surgeon General accepts the guidelines established by the International Committee of Medical Journal Editors (ICMJE). The updated 2019 version of the *Uniform requirements for manuscripts submitted to biomedical journals* is available at www.icmje.org. A Spanish translation of this version of the "Uniform requirements for manuscripts submitted to biomedical journals" is available at: www.medigraphic.com/requisitos.

Submission of the manuscript implies that it is an unpublished paper (except in abstract form) and that it will not be submitted to any other journal. Accepted articles will become the property of **Surgeon General** and may not be published (either in full or in part) elsewhere without written consent of the editor. The senior author must keep a complete copy of the original manuscript.

Articles should be sent to the editor of the web at the following electronic address: <https://revision.medigraphic.com/RevisionCirGen/revistas/revista5/index.php>

- I. **Original article:** It can be basic or clinical research and has the following characteristics:
 - a) **Title:** Representative of the findings of the study. Add a short title for internal pages. (It is important to identify whether it is a randomized or control study).
 - b) **Structured abstract:** Must include introduction, objective, materials, results and conclusions; in Spanish and English, with keywords that must correspond to those accepted by PubMed in its MeSH section.
 - c) **Introduction:** It describes the studies that allow understanding the objective of the work, which is mentioned at the end of the introduction (the objectives, hypothesis and approaches are not written separately).
 - d) **Material and methods:** This important part that should explain in detail how the research was

developed and, especially, that it is reproducible one. (Mention type of study, observational or experimental).

- e) **Results:** In this section, according to the design of the study, all the results should be presented; they are not commented. If there are tables of results or figures (graphs or images), they should be presented separately, in the last pages, with figure captions.
- f) **Discussion:** Based on updated bibliography supporting the results. Conclusions are mentioned at the end of this section.
- g) **References:** It should follow the specifications described below.
- h) **Number of pages or pages:** a maximum of 12 is permitted. Figures: 5-7 maximum and they must be originals.

- II. **Clinical case report,** 1 to 5 cases. Case series implies 6 or more clinical cases.

- a) **Authorship or authors:** It is recommended to include a maximum of five authors who participated in the preparation of the article or manuscript and not only in the management of the patient. The others should be included in the list of acknowledgements.
- b) **Title:** Must specify whether it is a clinical case or a series of clinical cases.
- c) **Abstract:** With key words and abstract with key words. It should briefly describe the case and the importance of its publication.
- d) **Introduction:** The disease or attributable cause is discussed. The most relevant medical literature regarding the clinical case is highlighted in summary form.
- e) **Presentation of the clinical case(s):** clinical description, laboratory and others. Mention the time in which these cases were collected. Figures or tables should be on separate sheets.
- f) **Discussion:** The most recent bibliographic references or those necessary to understand the importance or relevance of the clinical case are discussed.
- g) **Number of pages:** maximum 10. Figures: 5-8.

- III. **Review article:**

- a) **Title:** Clearly specifying the topic to be covered.

- b) **Abstract:** In English and Spanish, with key words.
 - c) **Introduction** and, if considered necessary, subtitles: It may begin with the topic to be covered without divisions.
 - d) **References:** Recent and necessary for the text.
 - e) **Number of pages:** 20 maximum. Figures: 5-8 maximum.
- IV. Letter to the editor:** This section is for documents of social interest, normative, complementary to one of the research articles. It does not have a special format.
 - V. Articles on history, philosophy of medicine and bioethics:** As in "letter to the editor", the author is free to develop his/her topic. A maximum of five images are accepted.

Manuscripts that are inadequately prepared or not accompanied by the checklist will be rejected without being submitted for review.

The requirements are shown in the checklist. The format is available at www.medigraphic.com/pdfs/cirgen/cg-instr.pdf (PDF). Authors should download it and check off every section as each requirement of the publication is fulfilled.



CHECKLIST

GENERAL ASPECTS

- Articles should be submitted in electronic format. Authors should have a copy for reference.
- The manuscript should be typed in Arial font size 12 points, double spaced, in letter size format, with 2.5 cm margins on each side. The standard page consists of 30 lines, of 60 characters each line (1,800 characters per page). Words in another language should be presented in italics.
- The text should be presented as follows: 1) title page, 2) abstract and keywords [in Spanish and English], 3) introduction, 4) material and methods, 5) results, 6) discussion, 7) acknowledgements, 8) references, 9) appendices, 10) text of tables, and 11) figure captions. Each section should start on a separate sheet. The format can be modified in review articles and clinical cases, if considered necessary.
- Consecutive numbering of each page, starting with the title page.
- List the name, address and telephone number of three probable reviewers, not belonging to your working group, to whom your article may be sent for review.

TEXT

Title page

- Includes:
 - 1) Title in Spanish and English, maximum 15 words and short title of no more than 40 characters,
 - 2) Name(s) of the authors in the order in which they will be published, if the paternal and maternal surnames are noted, they may appear linked with a short hyphen,
 - 3) Credits to each of the authors,
 - 4) Institution or institutions where the work was performed.
 - 5) Address for correspondence: complete address, telephone, fax, and e-mail address of the responsible author.

Abstract

- In Spanish and English languages, with a maximum length of 200 words.
- Structured according to the order of information in the text:
 - 1) Introduction,
 - 2) Objectives,
 - 3) Material and methods,
 - 4) Results, and
 - 5) Conclusions.
- Avoid the use of abbreviations, but if their use is indispensable, specify what they mean the first time

they are cited. Symbols and abbreviations of units of measurement in international use do not require specification of their meaning.

- Keywords in Spanish and English, without abbreviations; minimum three and maximum six. They must correspond to those accepted by PubMed in its MeSH section.

Text

- Manuscript not exceeding 10 pages, divided into subtitles to facilitate reading.
- The names, initials or file numbers of the patients studied should be omitted.
- Abbreviations are accepted, but they must be preceded by what they mean the first time they are cited and the units of measurement of international use to which the Mexican government is subject.
- Drugs, medicines and chemical substances should be named by their generic name, the dosage and routes of administration should be indicated according to the international nomenclature.
- The statistical methods used should be described at the end of the Material and Methods section.

Acknowledgments

- Acknowledgements and details of support, drug(s) and equipment(s) provided should be cited before references. Send written permission from the persons to be cited by name.

References

- From 25 to 30 in original articles, from 25 to 35 in review articles, from 10 to 15 in clinical cases. They must be identified in the text with Arabic numerals and in progressive order according to the sequence in which they appear in the text.
- References cited only in tables or figure captions should be numbered in accordance with the following sequence in which the identification of the table or figure appears for the first time in the text.
- Personal communications and unpublished data will be cited without footnote numbering.
- The title of journals should be abbreviated according to the recommendations of the International Committee of Medical Journal Editors (ICMJE) <http://www.icmje.org/>

[recommendations/browse/manuscript-preparation/preparing-for-submission.html#g](http://www.icmje.org/recommendations/browse/manuscript-preparation/preparing-for-submission.html#g). Complete information should be provided for each reference, including: title of the article, abbreviated journal title, year, volume, and initial and final pages. When more than six authors are involved, the first six should be listed and the abbreviation *et al.* should be added.

Examples, articles from periodicals, with up to six authors:

Ohlsson J, Wranne B. Noninvasive assessment of valve area in patients with aortic stenosis. *J Am Coll Cardiol.* 1986; 7: 501-508.

Seven or more authors:

San-Luis R, Munayer J, Aldana T, Acosta JL, Ramirez H, Campos A et al. Total anomalous pulmonary venous anomalous connection. Five years of experience. *Rev Mex Cardiol.* 1995; 6: 109-116.

Books, note edition when it is not the first one:

Myerowitz PD. Heart transplantation. 2nd ed. New York: Futura Publishing; 1987.

Book chapters:

Hardesty R, Griffith B. Combined heart-lung transplantation. In: Myerowitz PD. Heart transplantation. 2nd ed. New York: Futura Publishing; 1987. p. 125-140.

For more examples of reference formats, authors should consult www.icmje.org.

Tables

- It does not have any.
- Yes, it does.
Number (with letter): _____
- The information they contain is not repeated in the text or figures. A maximum of 50 percent plus one of the total number of pages of text is accepted.
- They will be headed by the title and progressively marked with Roman numerals according to their appearance in the text.
- The title of each table alone will explain its contents and allow correlation with the dimensioned text.

- Articles citing “predatory” journals will not be accepted.

Figures

- It does not have any.
- Yes, it does.
Number (with letter): _____
- Photographs, drawings, graphs and diagrams shall be considered as such. Drawings must be designed by professionals. A maximum of 50 percent plus one of the total number of pages of text will be accepted.
- The information they contain is not repeated in the text or tables.
- They are identified progressively with Arabic numerals according to the order of appearance in the text, remembering that progressive numbering includes photographs, drawings, graphs and diagrams. Titles and explanations are presented separately.
- The images appear in black and white in the printed version of the magazine. However, if the images submitted are in color, they will appear as such (in color) in the electronic version on the Internet. If the author wishes to have them also published in color in the printed version, he/she must pay the corresponding fee according to the publishing house.

Photographs

- It does not have any.
- Yes, it does.
Number (with letter): _____
In color: _____
- They must be of excellent quality, black and white or color. The images must be in JPG (JPEG) format, without compression and in resolution greater than or equal to 300 dpi. The dimensions should be at least postcard size (12.5 × 8.5 cm), (5.0 × 3.35 inches). Excessive contrasts should be avoided.

- Photographs showing identifiable patients must be accompanied by written permission for publication from the patient. If such permission is not possible, a portion of the patient’s face should be covered on the photograph.
- Each photograph will be numbered according to the number assigned to it in the text of the article.

Figure notes

- It does not have any.
- Yes, it does.
Number (with letter): _____
- They are marked with the Arabic numerals that correspond to them according to the global sequence.

Ethical aspects

- Human procedures must comply with the principles established in the Declaration of Helsinki of the World Medical Association (WMA) and with the provisions of the General Health Law, Title Five, and the Regulations of the General Health Law in the Matter of Health Research, and NOM-012SSA3-2012, which establishes the criteria for the execution of research projects for health in human beings, as well as with the norms of the Research Ethics Committee of the institution where they are carried out. In case of having a registration number, please provide it.
- Experiments on animals shall comply with the National Research Council’s standards, NOM062-ZOO-1999, technical specifications for the production, care and use of laboratory animals, and those of the institution where they are performed.
- Any other situation considered to be of interest should be notified in writing to the editors.
- Disclosure of financial and non-financial relationships and activities, formerly known as conflict of interest.

Copyright transfer letter
Publication of an article in the journal Cirujano General, of the
Mexican Association of General Surgery, A.C.

Article title:

Author(s):

Participation:

The authors certify that the aforementioned article is an original work and that it has not been previously published in any physical or digital media, that they have obtained the necessary authorizations, licenses or assignments for its publication with the full agreement of those who sign below.

They also state that all authors participated in the creation of the article and that if accepted for publication in Cirujano General, the copyright will remain the property of the journal.

I (we), the undersigned, hereby assign to the Asociación Mexicana de Cirugía General, A. C. and its journal Cirujano General, the printing and online dissemination rights of the aforementioned article to be published in the Cirujano General journal, as well as the right to adapt and reproduce it in printed or digital format, in any of its supports (Blu-ray, CD-ROM, DVD, Epub, PDF, etc.), as well as to disseminate and publish it in digital networks, particularly on the Internet, or any other analogous, digital or electronic procedure existing or future, applying the necessary protection systems.

Name and signature of all authors

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Place and date:

The author or co-authors may not publish the article in other documents (journals, books, current or future physical or digital media) after its publication in the Cirujano General journal, respecting the copyright policy in force.

The authors declare that the signature is true and autographed.

The AMCG reserves the right to further exploitation, at the initiative of present or future projects. The resent assignment does not include or imply the payment of royalties.

Send this signed document in original by mail to the AMCG address, or scanned by e-mail to the AMCG editorial assistant (revista@amcg.org.mx), and keep the original manuscript with you.